



THE UNIVERSITY OF
MELBOURNE

UNDER 18 FORM - OPTION 3A

FOR INTERNATIONAL STUDENTS WHO WILL BE LIVING AT A UNIVERSITY OF MELBOURNE RESIDENTIAL COLLEGE

STUDENT VISA REQUIREMENTS

The Department of Immigration and Citizenship (DIAC) requires all international students who will be under 18 years of age upon entering Australia on a student visa to have appropriate accommodation, support and welfare arrangements in place. There are various options to meet these requirements, see: www.services.unimelb.edu.au/international/visas/under18.html

WHO SHOULD COMPLETE THIS FORM?

You should complete this form if you are an international student who is under 18 years of age and you have made arrangements to live at a University of Melbourne Residential College. For further information about Residential Colleges, see: www.colleges.unimelb.edu.au

When the University approves your accommodation, you will receive a Confirmation of Appropriate Accommodation/Welfare (CAAW) form for the purpose of applying for your student visa.

Student must obtain written approval from the University before changing approved arrangements. If you do not maintain adequate welfare arrangements during your stay in Australia your student visa may be cancelled.

DOCUMENTS REQUIRED

Photocopies of:

- Student's passport (information page)
- Student's visa (label or grant notification)
- Confirmation from the residential college that you have been accepted and offered a place (e.g. email or letter)
- Parent's I.D. (e.g. passport, or driver's licence) showing name, photo and signature. Please provide a translation if document is not in English.

RETURN FORM

Please return the form and attachments to:

Under 18 Program Coordinator
International Student Services
The University of Melbourne
Victoria 3010, Australia
Tel: +61 3 8344 0666
Fax: +61 3 9349 3204
Email: iss-under18@unimelb.edu.au

STUDENT DETAILS

To be completed by the student

1. Your University of Melbourne application number

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2. Your full name in English

Family name: _____

Given name(s): _____

3. Date of birth:

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4. Gender: Female Male

5. Contact details

Telephone 1: _____

Telephone 2: _____

Email: _____

6. Course details

Course name: _____

Commencement: Semester

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 Year

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7. Are you currently holding an Australian visa?

- No
 Yes ► Please attach a copy of your visa label or notification of visa grant

8. Where do you plan to apply for a new student visa (if required)?

- Inside Australia
 Outside Australia, please specify country:

9. When do you plan to apply for a new student visa (if required)?

10. Which University of Melbourne Residential College will you be living at?

Continues next page ►

11. Please indicate which option describes your circumstances:

Option A

I am currently inside Australia and planning to stay within Australia over the holiday period.

Option B

I am currently inside Australia, however I plan to go overseas during the holiday period.

▶ When do you plan to depart Australia?

Date

day	month	year

▶ When do you plan to return to Australia?

Date

day	month	year

Time: _____

Flight: _____

Option C

I am currently outside Australia.

▶ When do you plan to return to Australia?

Date

day	month	year

Time: _____

Flight: _____

PARENT/LEGAL CUSTODIAN DETAILS

12. Please provide the following information:

A. Full name (print in English)

Residential address:

Telephone 1: _____

Telephone 2: _____

Email: _____

Relationship to you: Father Mother Custodian

B. Full name (print in English)

Residential address:

Telephone 1: _____

Telephone 2: _____

Email: _____

Relationship to you: Father Mother Custodian

DECLARATION

12. Declaration by the student and parent/legal custodian

→ I declare that I have read and understood the contents of this form and that the information provided by me is true and correct in every particular.

→ I acknowledge and agree that the University reserves the right to reverse or vary any decision made on the basis of incomplete or false information provided.

→ I acknowledge that all documents accompanying this form become the property of the University.

→ I, _____ (student), acknowledge and agree that the University may contact my parents or legal custodians, or the staff at my residential college, to discuss matters relating to my welfare if the University reasonably believes this to be necessary at any time while I am under 18 years of age.

→ I, _____ (parent/legal custodian), have assessed the proposed accommodation arrangements for my child/charge and have approved them as being satisfactory to the child's needs. I acknowledge and agree that the University relies on this representation. I acknowledge and agree that the student will not change his/her accommodation, support and welfare arrangements at any time without the prior written approval of the University.

Student

Signature _____

Date

day	month	year

Parent/legal custodian

Signature _____

Date

day	month	year

Note: proxy signatures will not be accepted.

Privacy statement

The University of Melbourne complies with the provisions of the Information Privacy Act 2000 (Vic) and the Health Records Act 2001 (Vic) in respect of any personal or health information about an individual that it has in its possession.

The information about you and your parents or legal custodians that you provide in this form will be used for the purposes of satisfying the requirements under the Education Services for Overseas Students Act 2000 (Cth) and the Migration Regulations 1994 (Cth) as they relate to your care and welfare arrangements while you are under the age of 18 and enrolled as a student at the University. This information will also be used to assist staff in monitoring your general care and welfare while you are under the age of 18, and in the further development of the Under 18 Supervision Program.

The University's Privacy Officer is the University Secretary. The Privacy Officer's web site contains the University's Privacy Policy, as well as detailed information about relevant contact details, complaints procedures and other aspects of the University's privacy regime: www.unimelb.edu.au/unisec/privacy.