



THE UNIVERSITY OF  
MELBOURNE

INTERNATIONAL STUDENT SERVICES

# PERMISSION TO WORK

## INFORMATION FOR INTERNATIONAL STUDENTS

If you or your family members wish to work whilst you are studying, you must hold a visa with permission to work. Student visas that were granted on or after 26 April 2008 automatically include permission to work. If your student visa was granted before 26 April 2008 and you have not applied for permission to work, you and your family members can lodge an application with the Department of Immigration (DIAC).

### VISA CONDITIONS

It is essential that you check your visa to ensure that condition 8105 (students) or 8104 (family members) is included on your visa before you start working. You and your family members can only work when you have commenced your course of study.

#### Coursework students

You can work for a maximum of 20 hours per week when your course is in session and unlimited hours during periods of vacation. A week is defined as the seven-day period starting on a Monday. Your course is in session during standard semesters or trimesters (including examination periods) and Summer Term if you are enrolled in subjects that counts towards your course. Please refer to the University's Academic Calendar:

[www.unimelb.edu.au/unisec/PDates](http://www.unimelb.edu.au/unisec/PDates)

#### Research students

You can work for a maximum of 20 hours per week throughout the year if you are enrolled in a course of study leading to a master by research or doctorate degree. This restriction does not apply after you have submitted your thesis and International Student Services has notified DIAC that you are required to remain in Australia during the marking of your thesis.

#### Family members

Family members who are holding a student dependant visa cannot work for more than 20 hours per week. This restriction does not apply to family members of students who have started a course of study leading to a master or doctorate degree.

### VISA LABELS AND ENTITLEMENT VERIFICATION

If you do not have a visa label placed in your passport, you can access your visa information by using Visa Entitlement Verification Online (VEVO) at any time. Many organisations across Australia, including businesses and recruitment agencies and banks, can also check your work rights after having obtained your consent.

[www.immi.gov.au/e\\_visa/vevo.htm](http://www.immi.gov.au/e_visa/vevo.htm)

If you wish to have a visa label placed in your passport, please visit the nearest DIAC office. During the first weeks of each semester, you can also receive your visa label from DIAC officers on campus.

[www.services.unimelb.edu.au/international/visas/workpermits.html](http://www.services.unimelb.edu.au/international/visas/workpermits.html)

### APPLYING FOR PERMISSION TO WORK

If your student visa is granted before 26 April 2008 and you have not yet applied for permission to work, you and your family members can lodge an application with DIAC after you have commenced your course. DIAC gives priority to online applications, which take up to ten working days to process. Paper applications may take longer to process. Further instructions on confirming your course commencement and applying for permission to work are available from

[www.services.unimelb.edu.au/international/visas/workpermits.html](http://www.services.unimelb.edu.au/international/visas/workpermits.html)

### CONTACT

International Student Services  
International Centre  
T: 8344 4505

E: [iss-visa@unimelb.edu.au](mailto:iss-visa@unimelb.edu.au)

[www.services.unimelb.edu.au/international](http://www.services.unimelb.edu.au/international)