

# Special Credit and Admission Arrangements for Polytechnic Students

<b>Policy Title</b>	Special Credit and Admission Arrangements for Polytechnic Students
<b>Review Date</b>	August 2012

## Purpose

This policy provides principles for granting of credit to suitably qualified articulating polytechnic diploma students.

## Scope

This policy applies to all new generation undergraduate degrees and the revised Bachelor of Engineering.

## Legislative Context

[Statute 11.1 – Entry Quotas and Admission](#)

## POLICY

### 1 Policy Statement

- 1.1 Within the provisions of Statute 11.1, this policy is intended to ensure that suitably qualified applicants are awarded the maximum credit, subject to the requirements for completion of the relevant University of Melbourne degree program into which they are articulating.

### 2 Background

- 2.1 The University has agreements with certain Polytechnics and, as part of the relationship, has established specific articulation pathways from specific diplomas into undergraduate degrees at the University of Melbourne. This policy provides generally for the granting of credit to students who have completed particular diploma programs at such polytechnics, but is not specific to any agreement.
- 2.2 The University is committed to offering suitably qualified articulating polytechnic diploma students admission to undergraduate degrees with credit. The amount of credit granted depends on:
  - a. the origin and standing of the diploma from which the student is articulating,
  - b. the content and standard of the studies undertaken within the diploma, and
  - c. the intentions of the student with regard to their core, major and breadth studies at the University of Melbourne.

### 3. Maximum credit to be offered

- 3.1 To complete a new generation undergraduate degree, students admitted under this policy must undertake as a minimum 100 points of study, including 25 points of breadth study, and must meet all degree requirements taking account of any credit granted. The maximum credit that can be granted towards a new generation undergraduate degree (and towards the revised BE) is 200 points, normally distributed as 150 points towards core discipline requirements at first and second year level, depending on the comparability of prior study, and 50 points towards breadth requirements at first and second year level.

- 3.2 A student completing a concurrent diploma may be offered up to 50 points credit towards the diploma, however the maximum credit awarded in total towards the concurrent diploma and a bachelors degree for completed Polytechnic Diploma studies remains a maximum of 200 points.

## **PROCEDURE**

### **1. GPA for Admission**

- 1.1 A common minimum level GPA will be set by Academic Board for the admission of Polytechnic students under this policy.
- 1.2 Above this minimum, each course standing committee will determine the minimum GPA for entry to the respective degree program. Wherever possible a common GPA will be struck, except where the usual entry level (e.g. corresponding to the ENTER clearly-in rank) for students is higher. The specific GPA will be determined by the relevant course standing committees (with the approval of the Academic Board).

### **2. Eligibility**

- 2.1 To be eligible for admission and credit under this policy, students must have completed a diploma program at a polytechnic as approved by the Academic Board. A student applying for entry to a new generation degree must meet the normal degree prerequisites, or complete recognised equivalents within their diploma studies, as approved by Academic Board, to be eligible for selection into a new generation degree. In the latter case, if the recognised equivalents of subject prerequisites total more than 50 points in the diploma studies, the amount of credit granted will be correspondingly reduced.
- 2.2 Entry pathways based on part completion of diploma studies may be established, but the level of credit must be reduced appropriately.

### **3. Elective Options within a New Generation Degree**

- 3.1 With regard to majors, a student admitted to a degree should be able to undertake any major for which they have the appropriate subject prerequisites or equivalent. A student is not required to continue studies begun within their polytechnic diploma. Their choice may, however affect the amount of credit to which they are entitled.

### **4. Credit for core studies/majors**

- 4.1 On the advice of the teaching department or school, the custodial faculty will determine the credit to be granted towards the core or major study components of the degree.
- 4.2 Except as set out below, credit would usually be awarded on a discipline-specific basis, rather than an unspecified or block basis.
- 4.3 A custodial faculty may however award specified credit where the student has completed studies deemed approximately or effectively equivalent however direct subject-to subject equivalence is not appropriate.
- 4.4 The credit to be granted will depend on the major study a student wishes to undertake, but should be the same regardless of the degree within which the major is undertaken.

### **5. Credit for Breadth studies**

5.1 To be eligible for credit in the breadth component of the degree, a student must complete studies that a University of Melbourne faculty evaluates as equivalent to subjects offered at tertiary level.

5.2 A faculty may award block credit towards the breadth component, for example '25 points first year History' where direct subject-to-subject equivalence is not appropriate, and where the student intends to continue study in that discipline towards the breadth component at University of Melbourne (i.e. in this example, continues to study History).

5.3 A faculty may award up to 50 points of unspecified breadth credit at year levels 1 and 2.

## 6. Credit Record

6.1 Decisions concerning credit will be recorded by student centres, as set out in the Credit policy. These records will include a list of diplomas that are judged to be appropriate equivalents, for eligibility purposes, to University of Melbourne degrees.

## RESPONSIBILITIES

### 1 Policy Owner

1.1 The Academic Board is the policy owner.

## VERSION CONTROL & CHANGE HISTORY

Version No	Approval Date	Approved By	Amendment
1	20 May 2008	Academic Board	—
2	27 August 2009	Academic board	

## SUPPORTING DOCUMENTATION

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## RELATED MATERIALS

[Credit policy](#)

## POLICY LIBRARY REQUIREMENTS

<b>Category</b>	Academic
<b>Key Words</b>	credit, admission, articulation pathway