

Timetable and Venue Management Student Management Services Booking List Monday 16th to Sunday 22nd November, 2009



THE UNIVERSITY OF
MELBOURNE

*** Denotes new Booking or change of details

Monday 16th November

Arts Education Centre - the open stage

Time: 10am - 5pm

Client: Ms Helen Barnacle

Dept/Org: Liminal Lines Incorporated

Telephone: 0413 623 850

Function: Theatre Production

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 150

Confirmation no: **90463**

Monday 16th November

Economics & Commerce Building - Wood Theatre, Ground Floor Foyer & Rooms G05, G06, G07 & G08

Time: Wood & Foyer - 9am, Rooms - 1pm - Wood & Foyer - 3:30pm, Rooms 1pm

Client: Ms Vivien Bapaume

Dept/Org: Quit Victoria

Telephone: 9635 5531

Function: Quit Victoria Seminar

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 110

Confirmation no: **90940**

Monday 16th November

Alan Gilbert Building - Theatres 1, 2 & 3

Time: 8am - 6pm

Client: A/Prof Stephen Gallagher

Dept/Org: School of earth Sciences

Telephone: 46513

Function: Earth Science International Seminar

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 150

Confirmation no: **91101**

TENTATIVE Monday 16th November

ICT Building - Theatre 1, Ground Floor Foyer, Rooms 110, 219 & 206

Time: 7am - 5pm

Client: Ms Fiona Gurd

Dept/Org: Making Links Conference 2009, c/- SAPMEA

Telephone: 08 8274 6053

Function: Making Links Conference 2009

Guest Speakers:

VIP's in attendance:

200

Confirmation no: **91465**

CANCELLED Tuesday 17th November

Alan Gilbert Building - 1st Floor Executive Lounge

Time: 6:30pm - 8:30pm

Client: Ms Shyamali Larsen

Dept/Org: Nossal Institute for Global Health

Telephone: 40912

Function: Meeting

Guest Speakers:

VIP's in attendance:

Estimated Attendance:

***Confirmation no: **90022**

Tuesday 17th November

Arts Education Centre - the open stage

Time: 10am - 5pm

Client: Ms Helen Barnacle

Dept/Org: Liminal Lines Incorporated

Telephone: 0413 623 850

Function: Theatre Production

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 150

Confirmation no: **90463**

Tuesday 17th November

Medical Building - Sunderland Theatre

Time: 5:30pm - 7:30pm

Client: Ms Janice Powell

Dept/Org: School of Medicine

Telephone: 48058

Function: Public Health Law and Ethics

Guest Speakers: Prof Lawrence Gostin

VIP's in attendance:

Estimated Attendance: 250

Confirmation no: **91005**

Tuesday 17th November

Alan Gilbert Building - Theatres 1, 2 & 3

Time: 8am - 6pm

Client: A/Prof Stephen Gallagher

Dept/Org: School of earth Sciences

Telephone: 46513

Function: Earth Science International Seminar

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 150

Confirmation no: **91101**

TENTATIVE Tuesday 17th November

ICT Building - Theatre 1, Ground Floor Foyer, Rooms 110, 219 & 206
Time: 7:30am - 5pm
Client: Ms Fiona Gurd
Dept/Org: Making Links Conference 2009, c/- SAPMEA
Telephone: 08 8274 6053
Function: Making Links Conference 2009
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 200
Confirmation no: **91465**

Tuesday 17th November

Architecture Building - Prince Philip Theatre
Time: 5:30pm - 7:30pm
Client: Ms Kate MacNeil
Dept/Org: School of Culture & Communications
Telephone: 48753
Function: On Contemporary History
Guest Speakers: Dr Amelia Douglas
VIP's in attendance:
Estimated Attendance: 180
Confirmation no: **91554**

Tuesday 17th November

Sidney Myer Asia Centre - Room 116
Time: 5pm - 7pm
Client: Ms Sharnie Bilston
Dept/Org: Melbourne School of Land & Environment
Telephone: 0409 895 579
Function: Master Forest & Ecosystem Science Info Session
Guest Speakers: Chris Weston
VIP's in attendance:
Estimated Attendance: 26
Confirmation no: **91599**

Tuesday 17th November

John Medley Building - Room G25
Time: 4pm - 6:30pm
Client: Ms Jo Helsby
Dept/Org: School of Historical Studies
Telephone: 44461
Function: Hebrew 1B Exam
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 7
Confirmation no: **91657**

Tuesday 17th November

Alice Hoy Building - Room 102
Time: 10am - 2pm
Client: Dr Edward Boyapati
Dept/Org: MedEntry
Telephone: 0402 111 110
Function: Coaching Year 12 Students
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 20
Confirmation no: **91664**

CANCELLED Wednesday 18th November

Alan Gilbert Building - 1st Floor Executive Lounge
Time: 6:30pm - 8:30pm
Client: Ms Shyamali Larsen
Dept/Org: Nossal Institute for Global Health
Telephone: 40912
Function: Meeting
Guest Speakers:
VIP's in attendance:
Estimated Attendance:
***Confirmation no: **90022**

Wednesday 18th November

Engineering C Block - C1 Theatre
Time: 4:30pm - 5:30pm
Client: Ms Madalain Dolic
Dept/Org: Department of Geomatics
Telephone: 46806
Function: Research Seminars
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 30
Confirmation no: **90096**

Wednesday 18th November

Economics & Commerce and Old Arts Buildings - Copland, Wood, Theatrettes 1 & 2, Rooms B06, B07 & G08 and Basement & Ground Floor Foyers and PLT, Theatres A, B, D & E
Time: 8am - 6pm
Client: Mr Glen Jose
Dept/Org: ASSID Victoria
Telephone: 9412 5424
Function: ASSID 2009 Conference
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 600
Confirmation no: **90415**

Wednesday 18th November

Arts Education Centre - the open stage
Time: 10am - 5pm
Client: Ms Helen Barnacle
Dept/Org: Liminal Lines Incorporated
Telephone: 0413 623 850
Function: Theatre Production
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 150
Confirmation no: **90463**

Wednesday 18th November

John Medley Building - Room 216B
Time: 4:15pm - 6:15pm
Client: Ms Annemarie Levin
Dept/Org: School of Culture and Communications
Telephone: 45506
Function: Seminar Series
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 25
Confirmation no: **90510**

Wednesday 18th November

Elisabeth Murdoch Building, David Caro & Sidney Myer Asia Centre - Theatre A , Hercus Theatre & Yasuko Hiraoko Myer Room
Time: Th A - 8am, Hercus - 1pm & YHM - 6:30pm - Hercus - 4pm, Th A - 6:30pm & YHM - 8pm
Client: Ms Patricia Gigliuto
Dept/Org: School of Physics
Telephone: 45447
Function: Cosmology and Particle Astrophysics
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 100
Confirmation no: **90907**

Wednesday 18th November

Alan Gilbert Building - Theatres 1, 2 & 3
Time: All - 8am & Th 3 - 5pm - Th 3 - 4pm and All - 6pm-6pm
Client: A/Prof Stephen Gallagher
Dept/Org: School of earth Sciences
Telephone: 46513
Function: Earth Science International Seminar
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 150
Confirmation no: **91101**

Wednesday 18th November

ICT Building - Theatre 1
Time: 6pm - 8pm
Client: Ms Gabrielle Murphy
Dept/Org: School of Historical Studies
Telephone: 45961
Function: Free Public Lecture
Guest Speakers: Gocha Tsetkhladze
VIP's in attendance:
Estimated Attendance: 150
Confirmation no: **91413**

TENTATIVE Wednesday 18th November

ICT Building - Theatre 1, Ground Floor Foyer, Rooms 110, 219 & 206
Time: 8am - 5pm
Client: Ms Fiona Gurd
Dept/Org: Making Links Conference 2009, c/- SAPMEA
Telephone: 08 8274 6053
Function: Making Links Conference 2009
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 200
Confirmation no: **91465**

Wednesday 18th November

Elisabeth Murdoch Building - Theatre A
Time: 7pm - 9:30pm
Client: Ms Julie Warden
Dept/Org: School of Physics
Telephone: 45447
Function: Exploding Stars and the Accelerating Cosmos
Guest Speakers: Prof Robert Kirshner
VIP's in attendance:
Estimated Attendance: 150
Confirmation no: **91519**

Wednesday 18th November

Sidney Myer Asia Centre - Carrillo Gantner Theatre
Time: 4pm - 8pm
Client: Ms Pam Firth
Dept/Org: Melbourne Graduate School of Education
Telephone: 42899
Function: MGSE Event
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 486
Confirmation no: **91525**

Wednesday 18th November

Alice Hoy Building - Room 102
Time: 10am - 2pm
Client: Dr Edward Boyapati
Dept/Org: MedEntry
Telephone: 0402 111 110
Function: Coaching Year 12 Students
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 20
Confirmation no: **91664**

Wednesday 18th November

Old Physics Building - Jim Potter Room
Time: 5pm - 9pm
Client: Mr Nadeem Ramzan
Dept/Org: Campus Operations
Telephone: 49765
Function: Neighbourhood Watch Meeting
Guest Speakers: Snr SGT Mark Standish
VIP's in attendance:
Estimated Attendance: 30
***Confirmation no: **91687**

Thursday 19th November

David Caro Building - Hercus Theatre
Time: 6:15pm - 8pm
Client: Ms Gaby Bright
Dept/Org: Australian Institute of Physics
Telephone: 43768
Function: School of Physics/AIP Meeting
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 30
Confirmation no: **90327**

Thursday 19th November

Economics & Commerce and Old Arts Buildings - Copland, Wood, Theatrettes 1 & 2, Rooms B06, B07 & G08 and Basement & Ground Floor Foyers and PLT, Theatres A, B, D & E
Time: 8am - 5pm
Client: Mr Glen Jose
Dept/Org: ASSID Victoria
Telephone: 9412 5424
Function: ASSID 2009 Conference
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 600
Confirmation no: **90415**

Thursday 19th November

Arts Education Centre - the open stage

Time: 10am - 5pm

Client: Ms Helen Barnacle

Dept/Org: Liminal Lines Incorporated

Telephone: 0413 623 850

Function: Theatre Production

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 150

Confirmation no: **90463**

CANCELLED Thursday 19th November

Alan Gilbert Building - Theatre 2 & 1st Floor Executive Lounge

Time: 8:30am - 5:30pm

Client: Ms Suzie Awad

Dept/Org: National Trauma Research Institute

Telephone: 9076 8542

Function: Seminar

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 50

***Confirmation no: **90840**

Thursday 19th November

Elisabeth Murdoch & David Caro Buildings - Theatre A & Hercus Theatre

Time: Th A - 8am, Hercus - 1pm - Hercus - 4pm, Th A - 6:30pm

Client: Ms Patricia Gigliuto

Dept/Org: School of Physics

Telephone: 45447

Function: Cosmology and Particle Astrophysics

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 100

Confirmation no: **90907**

Thursday 19th November

ICT Building - Theatre 1 & Ground Floor Foyer

Time: 6pm - 10pm

Client: Ms Renae Jackson

Dept/Org: The University of Queensland, CCRE Spine

Telephone: 07 3365 4660

Function: 2009 Spinal Control Road Show

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 186

Confirmation no: **91039**

CANCELLED Thursday 19th November

ICT Building - Theatres 1 & 3 & Room 106

Time: 8am - Th 1 - 2pm, Rest - 5pm

Client: A/Prof Stephen Gallagher

Dept/Org: School of earth Sciences

Telephone: 46513

Function: Earth Science International Seminar

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 150

***Confirmation no: **91101**

Thursday 19th November

David Caro Building - Laby Theatre

Time: 3pm - 9pm

Client: Ms Kate Alexandra

Dept/Org: Melbourne Graduate School of Education

Telephone: 47780

Function: CEIEC honouring the Child, Honouring Equity 9 Conference

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 200

Confirmation no: **91113**

Thursday 19th November

Richard Berry Building - Room 213

Time: 4:30pm - 6pm

Client: Ms Sarah Dube

Dept/Org: Department of Mathematics & Statistics

Telephone: 45550

Function: Maths & Stats Seminar

Guest Speakers: Angelo Di Pasquale

VIP's in attendance:

Estimated Attendance: 50

Confirmation no: **91641**

Thursday 19th November

Sidney Myer Asia Centre - Yasuko Hiraoko Myer Room

Time: 6pm - 9:30pm

Client: Ms Claire Loftus

Dept/Org: Asia Institute

Telephone: 45554

Function: Asia Institute Event

Guest Speakers: Rev Dirk Ficca

VIP's in attendance:

Estimated Attendance: 60

Confirmation no: **91645**

Thursday 19th November

Alice Hoy Building - Room 102

Time: 10am - 2pm

Client: Dr Edward Boyapati

Dept/Org: MedEntry

Telephone: 0402 111 110

Function: Coaching Year 12 Students

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 20

Confirmation no: **91664**

Thursday 19th November

ICT Building - Theatre 3

Time: 6pm - 8pm

Client: Ms Gabrielle Murphy

Dept/Org: School of Historical Studies

Telephone: 45961

Function: When God Took Sides

Guest Speakers: Marianne Elliott

VIP's in attendance:

Estimated Attendance: 100

***Confirmation no: **91682**

Thursday 19th November**Elisabeth Murdoch Building** - Room 148**Time:** 5:30pm - 7:30pm**Client:** Ms Jessica Rose**Dept/Org:** School of Culture and Communications**Telephone:** 46870**Function:** Nineteenth Century Artists Clubs in Melbourne**Guest Speakers:** Stephen Mead**VIP's in attendance:****Estimated Attendance:** 20***Confirmation no: **91685****TENTATIVE Thursday 19th November****Doug McDonnell Building** - Room 719**Time:** 5pm - 7pm**Client:** Ms Faye Yang**Dept/Org:** Melbourne Graduate School of Education**Telephone:** 48534**Function:** Conversion Class**Guest Speakers:****VIP's in attendance:****Estimated Attendance:** 30***Confirmation no: **91689****Friday 20th November****Microbiology building** - Harold Woodruff Theatre**Time:** 3:45pm - 5:30pm**Client:** Ms Corliss Chan**Dept/Org:** Department of Microbiology & Immunology**Telephone:** 45679**Function:** PhD Completion Seminars**Guest Speakers:****VIP's in attendance:****Estimated Attendance:** 100Confirmation no: **90100****Friday 20th November****Arts Education Centre** - the open stage**Time:** 10am - 10:15pm**Client:** Ms Helen Barnacle**Dept/Org:** Liminal Lines Incorporated**Telephone:** 0413 623 850**Function:** Theatre Production**Guest Speakers:****VIP's in attendance:****Estimated Attendance:** 150Confirmation no: **90463****Friday 20th November****Elisabeth Murdoch & David Caro Buildings** - Theatre A & Hercus Theatre**Time:** Th A -8am, Hercus - 1pm - Hercus - 4pm, Th A - 6:30pm**Client:** Ms Patricia Gigliuto**Dept/Org:** School of Physics**Telephone:** 45447**Function:** Cosmology and Particle Astrophysics**Guest Speakers:****VIP's in attendance:****Estimated Attendance:** 100Confirmation no: **90907****Friday 20th November****David Caro, Elisabeth Murdoch & Architecture Buildings** -

Laby Theatre, Elisabeth M Rooms 110, 148 & 150 and Architecture Rooms 135, 136, 142 & 143

Time: 8am - 6pm**Client:** Ms Kate Alexandra**Dept/Org:** Melbourne Graduate School of Education**Telephone:** 47780**Function:** CEIEC honouring the Child, Honouring Equity 9 Conference**Guest Speakers:****VIP's in attendance:****Estimated Attendance:** 500Confirmation no: **91113****Friday 20th November****Elisabeth Murdoch Building** - Theater A**Time:** 6:30pm - 8pm**Client:** Ms Cilla Gloger**Dept/Org:** School of Physics**Telephone:** 45124**Function:** The Origin of the Universe**Guest Speakers:** Prof Sean M Carroll**VIP's in attendance:****Estimated Attendance:** 250Confirmation no: **91161****Friday 20th November****The Spot** - Basement Theatre & Basement Foyer**Time:** 11:30am - 6pm**Client:** Ms Katie Symes**Dept/Org:** Faculty of Medicine, Dentistry and Health Sciences**Telephone:** 44511**Function:** Faculty Knowledge Transfer Symposium**Guest Speakers:** Profs John Dewar & James Angus**VIP's in attendance:****Estimated Attendance:** 120Confirmation no: **91432****CANCELLED Friday 20th November****Alan Gilbert Building** - 1st Floor Executive Lounge**Time:** 7pm - 10pm**Client:** Ms Faza Fauzi**Dept/Org:** NCEIS**Telephone:****Function:** NCEIS Event**Guest Speakers:****VIP's in attendance:****Estimated Attendance:** 100***Confirmation no: **91479****Friday 20th November****ICT Building** - Theatre 1 & Ground Floor Foyer**Time:** 8:30am - 2pm**Client:** Ms Ivana Ondrasek**Dept/Org:** Victoria Police**Telephone:** 8628 3263**Function:** Prosecutors Conference**Guest Speakers:****VIP's in attendance:****Estimated Attendance:** 186Confirmation no: **91508**

Friday 20th November

Alan Gilbert Building - Room G20
Time: 5pm - 7pm
Client: Mr Scott Kolbe
Dept/Org: Centre for Neuroscience
Telephone: 41929
Function: Relaxation Discussion Group
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 10
Confirmation no: **91567**

Friday 20th November

Earth Sciences Building - Room 220
Time: 9am - 6pm
Client: A/Prof Stephen Gallagher
Dept/Org: Earth Sciences
Telephone: 46513
Function: Ancient Climates Workshop
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 40
Confirmation no: **91600**

Friday 20th November

David Caro Building - Hercus Theatre
Time: 4pm - 6pm
Client: Ms Julie Warden
Dept/Org: School of Physics
Telephone: 45447
Function: Micro-Fabrication of Diamond with Ion Beams
Guest Speakers: Paolo Olivero
VIP's in attendance:
Estimated Attendance: 80
Confirmation no: **91646**

Friday 20th November

Earth Sciences Building - Skeats Lab
Time: 5:30pm - 7:30pm
Client: Ms Kerry Grieser
Dept/Org: Earth Sciences
Telephone: 49866
Function: In House Seminar
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 70
Confirmation no: **91658**

Friday 20th November

Alice Hoy Building - Room 102
Time: 10am - 2pm
Client: Dr Edward Boyapati
Dept/Org: MedEntry
Telephone: 0402 111 110
Function: Coaching Year 12 Students
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 20
Confirmation no: **91664**

Friday 20th November

Old Quad Building - Cussonia Court Room 1
Time: 5pm - 7pm
Client: Ms Denise Gaffy
Dept/Org: School of Philosophy, Anthropology & Social Inquiry
Telephone: 45143
Function: Staff-Student Seminar
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 50
***Confirmation no: **91690**

Saturday 21st November

123 Bouverie St Building - Room G15 (Large Room)
Time: 8:15pm - 1:30pm
Client: Ms Mina Corbino
Dept/Org: Trinity College Foundation Studies
Telephone: 9348 7004
Function: Trinity Exams
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 150
Confirmation no: **90200**

Saturday 21st November

Asia Centre Building - Yasuko Hiraoka Myer Room
Time: 2pm - 5pm
Client: Ms Faza Fauzi
Dept/Org: NCEIS, Asia Institute
Telephone: 40882
Function: NCEIS City Circle Discussion Forum
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 100
Confirmation no: **90281**

Saturday 21st November

David Caro Building - Laby Theatre & Podiums 205, 206, 207, 208, 209, 210 & 211
Time: 8am - 6pm
Client: Ms Kate Alexandra
Dept/Org: Melbourne Graduate School of Education
Telephone: 47780
Function: CEIEC honouring the Child, Honouring Equity 9 Conference
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 500
Confirmation no: **91113**

CANCELLED Saturday 21st November

Economics & Coomerge Building - Copland and Basement Foyer
Time: 4:30pm - 9:30pm
Client: Mr Berhan Ahmed
Dept/Org: Eritrean Community in Australia
Telephone: 0405 479 275
Function: Presentation to North Lions Soccer Team
Guest Speakers:
VIP's in attendance:
Estimated Attendance: 200
***Confirmation no: **91662**

Saturday 21st November

Doug McDonnell Building - Room 712

Time: 9am - 4pm

Client: Ms Sara Brimfield

Dept/Org: Melbourne Graduate School of Education

Telephone: 48400

Function: Chinese Teacher Training

Guest Speakers: Jane Orton

VIP's in attendance:

Estimated Attendance: 20

***Confirmation no: **91668**

TENTATIVE Sunday 22nd November

ICT Building - Ground Floor Foyer

Time: 12noon - 8pm

Client: Ms Annabel Hollis

Dept/Org: SAPMEA Meetings Management

Telephone: 08 8274 6050

Function: HFESA OZCHI Conference

Guest Speakers:

VIP's in attendance:

Estimated Attendance: 186

Confirmation no: **90691**

For further information about these bookings please ring either the client or John Boydell in the Timetable and Venue Management Office on Ext.46035